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**Faculdade de Farmácia da
Universidade de Lisboa**

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1. Descrição do cargo/posição/bolsa

1. Job description

Job:

Recruitment of one position of Assistant Professor (Professor Auxiliar) of Pharmacy, in the area of Social Pharmacy and Pharmaceutical Care (Sócio-Farmácia)

Job/Fellowship Reference: Edital n.º 863/2020, publicado em Diário da República, 2.ª Série, n.º 152, de 6 de agosto de 2020

Main research field: Not available

Sub research field:

Job summary:

Let it be known, before the Faculty of Pharmacy, Universidade de Lisboa (FFULisboa), that for a period of thirty working days from the date of publication of this notice of tender at Diário da República, a public and international tender is opened for the recruitment of one position of Assistant Professor (Professor Auxiliar) of Pharmacy, in the area of Social Pharmacy and Pharmaceutical Care (Sócio-Farmácia), in accordance with Articles 37º to 51º, 61º and 62º-A of the University Teaching Career Statutes (Estatuto da Carreira Docente Universitária), amended by Decree-Law n.º 205/2009, of August 31st (henceforth abbreviated as ECDU), subsequently amended by Law n.º 8/2010, of May 13th and further applicable legislation, namely the Rules of Recruitment and Contracting in the Teaching Career of Lisbon University (Universidade de Lisboa), Order n.º 2307/2015, approved by the Rector's dispatch of February 16 2015, published in Diário da República, 2nd series, n.º. 45, of March 5th 2015 (henceforth abbreviated as Statutes).

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The recruited candidate will celebrate an unlimited public employment contract for the position of this tender, with an experimental period of five years.

The tender is specially addressed to PhD candidates with relevant potential and research capacity who intend to start with the first path of the university teaching career.

The Dispatch n.º.373/2000, of March 31st, of the Minister of State Reform and Public Administration and Minister for Equality determines that the tenders shall mention the following: "In compliance with paragraph h) of the article 9º of the Constitution of the Portuguese Republic, the Public Services, as an employer entity, should promote and support equal opportunities for women and men in what concerns access to employment and professional development, preventing all forms of discrimination".

In this sense, the terms 'candidate', 'recruited', 'teacher' and similar ones are not used in this Notice to refer to the gender of people.

Likewise, no candidate can be privileged, benefited, harmed or deprived of any right or exempt from any duty due, namely, to ancestry, age, sexual orientation, marital status, family situation, economic status, education, origin or condition social, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and union membership. In accordance with the Articles 37º to 51º of ECDU and further applicable legislation, and with the Article 8º of the Statutes, the following will apply:

I. Rector's authorization order

The opening of this tender was authorized by dispatch to open of the Rector of the Universidade de Lisboa on May 20, 2020, given after the existence of adequate budget appropriation was confirmed and that the job now in the tender is foreseen and not occupied on the map. teaching staff from the Faculty of Pharmacy, Universidade de Lisboa.

II. Workplace

Faculty of Pharmacy, Universidade of Lisbon, located at Av. Professor Gama Pinto, 1649-003 Lisbon.

III - Admission requirements

III.1 - Pursuant to the provisions of article 41-A of the ECDU, only those who hold a PhD degree may be admitted to this competition.

III.2 - Holders of academic degrees awarded by foreign higher education institutions must hold a Doctor's degree recognition under the terms of Decree-Law no. 66/2018, of 16 August, until the date expiry of the period granted for the conclusion of the contract.

III.3 - To be proficient in the spoken and written Portuguese language. a) Candidates of foreign nationality, except those from Portuguese-speaking countries, must deliver an officially recognized diploma proving the writing and orality of the Portuguese language, or a certificate or diploma of communicative competence in Portuguese from the Common European Framework of Reference for Languages, of the Council of Europe.

III.4 - Failure to deliver any of the documents that must instruct the application, within the period provided and under the terms indicated in Chapters IX and X of this Edict, determines the non-admission of the same, which should be the object of analysis and decision of the Director of the Faculty of Pharmacy prior to the decision on absolute merit.

III.5 - The provisions of Chapter VI of the Regulation are applied with regard to the confirmation and compliance with the admission and exclusion requirements of candidates.

IV. Admission requirements on absolute merit

IV.1 - Once the applications are properly instructed, the admission in absolute merit of the candidates will depend on the fulfillment of the following criteria, cumulatively: a) Possession of a global curriculum that the jury reasonably considers to have scientific merit and research capacity and value of the pedagogical activity already developed, compatible with the subject area for which the competition was opened and appropriate to the respective teaching category, as provided in paragraph 2 of article 10 of the Regulation; b) Ownership of the PhD degree in a field of knowledge and / or specialty appropriate to the exercise of teaching functions in the disciplinary area for which the competition was opened; c) Presentation of a Scientific and Pedagogical Project that shows the necessary capacity for the adequate exercise of the functions of Assistant Professor in the disciplinary area of the competition, and that is, fully and clearly supported by the work done by the candidate.

IV.2 - Candidates who are approved by an absolute majority of the voting members of the jury, in justified nominal voting, are considered approved on absolute merit, where abstentions are not allowed.

IV.3 - Candidates who have not been approved on absolute merit are notified for the hearing of interested parties, under the terms provided for in article 22 of the Regulation, as well as the act of ratifying the final ranking list.

IV.4 - In the event that the final decision is in the sense of not admitting on absolute merit, it is subject to a ratification order from the Rector and communicated to the candidates.

V. Evaluation and ranking parameters in relative merit, respective weighting and final valuation system.

V.1 - Once the candidates approved in absolute merit are definitively identified, they are evaluated and ranked in relative merit. The selection method is that of curriculum evaluation, as provided for in paragraph 6 of article 50 of the ECDU, paragraph 4 of article 5 and in article 11 of the Regulation and in the ranking parameters, respective weighting and final valuation system indicated in this Edict. The evaluation of each Jury member of the relative merit of the candidates with a view to their ranking will be based on the weighted sum of the scores attributed to the evaluation parameters, on a scale of 0-100 (with 0 minimum and 100 maximum) or converted to a scale of 0 -20 (0 being the minimum and 20 the maximum).

The curriculum of candidates admitted on absolute merit is evaluated in the following areas: scientific performance, pedagogical capacity and other activities relevant to the mission of the higher education institution that have been developed by the candidate, in the disciplinary area in which the competition is open and suitable for the Assistant Professor category, as well as the scientific and pedagogical project presented by the candidate.

Aspects of ranking are assigned the following global weighting breakdown: a) Scientific Performance - 55%; b) Pedagogical Capacity - 25%; c) Scientific and pedagogical project that the candidate proposes to develop in the disciplinary area for which a competition has been opened - 15%; d) Other activities relevant to the mission of the higher education institution - 5%.

V.2 - In assessing the aspects referred to in 1, the activities developed after the doctorate should be taken into account. References incorrectly presented and / or very incomplete, not dated or not located objectively, which hinder or prevent the comparative evaluation will be ignored in the evaluation.

V.3 - In each of the aspects defined in point 1, the following parameters should be considered, with the respective weighting:

A) Scientific Performance (55%)

Scientific performance will be assessed in terms of the candidate's qualitative and quantitative contribution to the development and evolution of the subject area for which the competition is open and will consist of: a) Academic and scientific training considered relevant (5%); b) Scientific production, (books, book chapters, publication of articles in international journals with scientific arbitration), translated into the number, type and impact, taking into account the number of years that have elapsed since obtaining the doctorate degree (30%); c) Participation and / or coordination in research projects in the disciplinary area in which the competition is open with particular emphasis on the field of Socio- Pharmacy (5%); d) Supervision of academic works: doctoral theses and master's dissertations in the Socio-Pharmacy subject area with greater focus on the specific field of pharmaceutical care (10%); e) Knowledge transfer or its integration in national and international research networks in the area (2%); f) Intervention in the scientific and professional community, namely training

activities, participation as a speaker in international and national congresses, conferences and seminars; oral communications, workshops and posters at international and national congresses, conferences and seminars; organization of congresses, conferences and seminars; reviewer of scientific journals, participation in evaluation committees; member of professional / scientific associations (2%); g) Scientific awards, scholarships and distinctions (1%).

B) Pedagogical Capacity (25%)

a) Teaching of curricular units in the 1st, 2nd and 3rd Cycles, with special relevance in the Socio-Pharmacy subject area with greater focus on the specific field of pharmaceutical care, which the candidate coordinated and / or taught (20%); b) Publications of a pedagogical nature in prestigious international magazines or conferences (3%); c) Participation in doctoral or master's juries, giving particular value to the role of claimant (2%).

C) Scientific and pedagogical project that the candidate proposes to develop in the disciplinary area for which a competition has been opened - 15%

In this regard, candidates are evaluated by the potential contribution of the document submitted to the scientific and pedagogical development of the subject area of the competition (Maximum 10 A4 pages, Times New Roman 12, 1 space).

D) Other activities and attributes relevant to the mission of the higher education institution - (5%)

Exercise of academic positions and functions, including academic management bodies, coordination activities and participation in academic and scientific commissions; organization of educational and scientific events; community service activities, within the Institution or in collaboration with other institutions; scientific dissemination activities and other university extension activities relevant to the missions of the Faculty of Pharmacy or other university institutions.

VI. Preferred Parameters

In drawing up the individual ranking list for each of the jury members, presented for voting, in a tied situation, the preference factor is the possession of a relevant scientific and pedagogical curriculum in the Social o-Pharmacy subject area with greater focus on the specific domain of pharmaceutical care.

VII. Final ordering

VII.1 - For the ranking of candidates admitted in absolute merit, each jury member produces his/her list of candidates in descending order of merit. The vote that each jury member casts must be based on this notice criteria.

VII.2 - The jury initially votes for the 1st position, then for the 2nd position, and so on, until the final ranking of all candidates admitted and previously approved in absolute merit is achieved, according to nº. 20 of the Regulation.

VII.3 Once completed the application of the selection criteria, the jury will prepare a list of final ranking of candidates.

VIII. Public Hearing

VIII.1 - The jury will deliberate at the first meeting on the need to hold public hearings of all candidates approved on absolute merit and which are intended, exclusively, to better clarify what is contained in the Curriculum Vitae presented by the candidates, in terms of paragraph b) of paragraph 4 of article 50º of the ECDU.

VIII.2 - Should there be a need for public hearing, they will take place between the 30th and 45th days following the date of the jury meeting for admission on absolute merit of the candidates, with the candidates being informed, at least in advance five days, the date and place where these public hearings will take place.

VIII.3 - Public hearings can be held by videoconference, and the jury must ensure that they are held in equal circumstances for all candidates.

VIII.4 - The jury may also request the candidates to provide complementary documentation, related to the Curriculum Vitae submitted, based on the provisions of paragraph a) of paragraph 4 of article 50º of the ECDU.

IX. Submission of applications

Applications must be delivered, personally, by the deadline, from 9:30 am to 12:30 pm and from 2:00 pm to 3:30 pm, at the Human Resources and Document Management Center of the Faculty of Pharmacy, University of Lisbon, located at Av. Professor Gama Pinto, 1649 -003 Lisbon, or sent by registered mail with acknowledgment of receipt, until the end of the term, to the attention of the Human Resources and Document Management Center, to the above address or to the email: geral@ff.ulisboa.pt.

X. Application Instruction X.1 - The candidate must deliver in digital format (preferably on a pen drive) and in a non-editable format (PDF):

a) Curriculum Vitae containing the information necessary for the evaluation of the application, the works / publications that the candidate considers most representative, in accordance with the aspects and criteria explained in Chapter V of this Notice, must be marked, and this selection must be accompanied by a description succinct justification in which the candidate explains his contribution to the development and evolution of the disciplinary area in which the competition is open. It must be structured in order to facilitate the quick and complete identification of your contribution in each of the sub-paragraphs of Chapter V, and must also include the "Researcher ID" that allows identifying the list of publications, the number of respective citations and the h-index according to the Thomson Reuters Web of Knowledge source; b) Publications / works mentioned in the Curriculum Vitae by the candidate as most representative, up to a maximum of 5. In the event that any of the works contains a confidential document or that reveals a commercial or industrial secret, the candidate, when formalizing the application, must expressly indicate such a fact; c) Scientific and pedagogical project that the candidate proposes to develop in the disciplinary area for which a competition has been opened, under the terms defined in Chapter V of this Edict.

X.2 - The candidate must deliver on paper:

a) Form referred to in article 33 of the Regulation, which must include the declaration to be signed under a commitment to honor the requirements for admission to the competition provided for in the Public Notice and the Law, available at <https://www.ff.ulisboa.pt/category/faculty/human-resources/recruitment/#futuro>; b) A copy of the Curriculum Vitae; c) A copy of the scientific and pedagogical project.

X.3 - Holders of a doctoral degree obtained abroad whose diplomas do not indicate the branch of knowledge or the doctoral specialty must submit a document from the institution that conferred the degree in which this information is contained. Failure to comply with the deadline set for the submission of the application, as well as the lack of submission or the late submission of the documents referred to in this point determine the exclusion from the competition.

XI. Formal assessment of applications, notification and exclusion

XI.1 - Within 10 working days, after the deadline for the submission of applications, candidates are informed of the order for admission or non-admission to the competition, which will be based on the completion or lack of completion, by those, of the conditions for that established.

XI.2 - There is a hearing of interested parties for candidates excluded on absolute merit or provisionally ordered in place of the final deliberation project that cannot be filled in the vacancy submitted to the competition, which, if they wish, can pronounce themselves, in writing, within 10 working days.

XI.3 - The audience is always written.

XII. Pronunciation of interested parties

XII.1 - Communications and notifications under the tender procedure will take place by email.

XII.2 - The deadline for interested parties to comment is ten working days, counting from the date of access to the message sent to their electronic mailbox, under the terms provided for in the Administrative Procedure Code.

XIII. Jury In accordance with articles 45th and 46th of ECDU, the jury is composed by the following members: President: Rector of the Universidade de Lisboa; Doctor Rogério Paulo Pinto de Sá Gaspar, Full Professor at the Faculty of Pharmacy, Universidade de Lisboa; Doctor Maria Beatriz da Silva Lima, Full Professor at the Faculty of Pharmacy, Universidade de Lisboa; Doctor Maria Emília Carreira Saraiva Monteiro, Full Professor at the Faculty of Medical Sciences, Universidade Nova de Lisboa; Doctor Jorge Manuel Moreira Gonçalves, Full Professor at the Faculty of Pharmacy, Universidade do Porto; Doctor José Henrique Dias Pinto de Barros, Full Professor at the Faculty of Medicine of the Universidade do Porto.

XIV. Job Occupation

The occupation of the Assistant Professor job is subject to compliance with the legal provisions in force.

XV. Divulagation In compliance with Article 62º-A of ECDU, this Notice was written and will be released in accordance with the law and posted in the usual places.

Faculty of Pharmacy of the University of Lisbon, August, 6, 2020.

Vacant posts: 1

Type of contract: Permanent

Job country: Portugal

Job city: Lisboa

Job company/institute: Faculdade de Farmácia da Universidade de Lisboa

Application deadline: 16 Setembro 2020

(The Application's deadline must be confirmed on the Job Description)

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2. Dados de contactos da organização

2. Organization contact data

Organization/institute: Faculdade de Farmácia da Universidade de Lisboa

Address:

Avenida Professor Gama Pinto
Lisboa - 1649-003
Portugal

Email: geral@ff.ulisboa.pt

Website: <http://www.ff.ul.pt>

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3. Habilitações académicas
3. Required education Level

Degree:	Pursuant to the provisions of article 41-A of the ECDU, only those who hold a PhD degree may be admitted to this competition.
Degree field:	Not available

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4. Required languages

Language:	Portuguese
Priority:	High
Reading:	Excelent
Writing:	Excelent
Comprehension:	Excelent
Conversation:	Excelent

[⬆ Top of page](#)**5. Experiência exigida em investigação**
5. Required research experience**Empty**[⬆ Top of page](#)