



## Registration Guide

### PhD Advanced Courses

(It is recommended to use the following browsers: Firefox 3+, Safari ou Chrome)

#### 1. Access to the registration website

The registration in the PhD Advanced Courses is made through the FenixEdu Platform and the candidate should have the access credentials:

- If you have previously been a student at the FFULisboa and you are registered at Campus@ULisboa**, please access to the [FenixEdu Platform](#), authenticate with your data of this account and select the **Candidate** tab. If you have lost access to your Campus@ULisboa account, you can make the recovery [here](#).
- If you have previously been a student at the FFULisboa without a Campus@ULisboa account**, please send us an e-mail to [posgraduados@ff.ulisboa.pt](mailto:posgraduados@ff.ulisboa.pt) with your full name and Identity document number.
- If you have never been a student at the FFULisboa**, please create a username and a password [here](#). Access to the [FenixEdu Platform](#) with the created username and password and click in the **Candidate** tab.

**Note:** You can choose at any time, in the upper right corner, the language of your registration: PT (Portuguese) or EN (English).

#### 2. Registration

After selecting the **Candidate** tab, you must **choose the course** you want to register (with or without evaluation), by clicking **Create**.

**Note:** You should pay attention if you want to register in the course with an evaluation (125 €) or without an evaluation (100 €).

Open candidacies

Execution Interval	Candidacy	Phase	Dates	
2019/2020	Phd Advanced Courses	Advanced Drug Deliver - Registration with Evaluation	📅 17/04/20 09:00 📅 29/05/20 23:59	<a href="#">Create</a>
2019/2020	Phd Advanced Courses	Advanced Drug Delivery - without evaluation	📅 17/04/20 09:00 📅 29/05/20 23:59	<a href="#">Create</a>

And then you must click **Create** again to access the next page, where you will see several tabs through which you will complete your registration.

## Create Candidacy

2019/2020 - Phd Advanced Courses

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Advanced Training Courses Registration Form - Academic Year 2019/2020

Cursos de Formação Avançada (Doutoramento)

[+ Create](#)

After creating your registration, you must **confirm the information** in the following tabs:

- Personal Data Transfer;
- Personal Information;
- Invoice (if you want to the invoice in the name of an entity / company / institution you must fill in the requested data)

## Candidacy Process - CFA/2020/3

2019/2020 - Phd Advanced Courses

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### Details

Candidate	
Phase	Advanced Drug Deliver - Registration with Evaluation
Candidacy Date	 17/04/20 15:40
State	Registration in pending state (17/04/2

[Process monitoring](#)

[Personal Data Transfer](#)

[Course](#)

[Personal Information](#)

[Invoice](#)

After confirming all the information, you must **formalize your registration** by clicking on the **Submit Registration** operation.

## Candidacy Process - CFA/2020/3

2019/2020 - Phd Advanced Courses

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### Details

Candidate	
Phase	Advanced Drug Deliver - Registration with Evaluation
Candidacy Date	 17/04/20 15:40
State	Registration in pending state (17.

### Operations

[Submit Registration](#)

[Cancel Registration](#)

**Note:** During the process, if you wish, you can cancel your registration in the operations menu.

### 3. 3. Payment

After submitting your registration, you must proceed with the payment of the respective fee through ATM reference:

- Registration subject to evaluation: 125 €
- Registration not subject to evaluation: 100 €

In the **Payment Data** tab you can consult the **ATM reference**:

Details

Candidate	
Phase	Advanced Drug Deliver - Registration with Evaluation
Candidacy Date	📅 17/04/20 15:40
State	Pagamento de Inscrição {17/04/20 15:4

Process monitoring	Personal Data Transfer	Course	Personal Information	Payment Information	Invoice
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*Tab available since "Pagamento de Inscrição" by anacarolinascousa in 17-04-2020 15:44*

#### Application Payment

Payment	Candidatura: CFA/2020/3 - [Cursos de Formação Avançada (Doutoramento)]
Amount	
Debt date	📅 17/04/20
Due date	📅 17/04/20

#### Payment Reference (SIBS)

Entity	
Reference	
Amount	

**Academic Services Contact:** [posgraduados@ff.ulisboa.pt](mailto:posgraduados@ff.ulisboa.pt)